

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	2007-08, 2008-09, 2009-10; 2010-11, and 2011-12 academic school years; please refer to page 1; the agreement may be renegotiated annually; please refer to paragraph 8.
Termination Clause	The Board will provide written notification within 90 days or by May 1 of any impending change in the status appropriations which may affect the agreement; please refer to paragraph 11.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Liability Issues: Please refer to paragraph 9 and paragraph 11.
Regulatory issues	None
Confidentiality Provision	Please refer to paragraph 1(viii).
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Please refer to Section 1(3); Venue: Palm Beach; Please refer to paragraph 13.

Business Principles:

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to paragraphs 1(a), 2(a), 3(a), 4(a), 5(a), and 6.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to paragraphs 1(a), 2(a), 3(a), 4(a), 5(a), and 6.

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	
Miscellaneous Issues	
Appropriate Departmental Sign-off	

Special Considerations:The issues noted above were explained to the appropriate District staff and/or Division Chief. YES ☐ NO ☐By:  Attorney (Name and Date)